## SETTING YOUR LIBRARY ACCOUNT PASSWORD

Our new library system is cloud-based. Requesting books and viewing checked out items now requires that you set credentials to use this environment.

1 Go to <u>https://usm.maine.edu/library</u>. Locate LibrarySearch and click the magnifier icon to the right of Almost Everything. You may also access LibrarySearch by going to <u>https://maine.primo.exlibrisgroup.com/discovery/search?vid=01MAINE\_INST:USM</u>



2 LibrarySearch now appears. Look to the right and click Sign in.

| SOUTHERN MAINE                      | NEW SEARCH         | DATABASES<br>A TO Z | •••  |                  | ويو<br>وقق | # | Sign in            | Menu 👻 |
|-------------------------------------|--------------------|---------------------|------|------------------|------------|---|--------------------|--------|
| Search anything (author, title, key | word, cours        | e, etc.)            | / A  | lmost Everything | - }        | o | ADVANCED<br>SEARCH |        |
| 🔍 All 🔟 Books 🖃 Articles            | <b>□</b> ¶ Video/F | ilm [ A             | udio |                  |            |   |                    |        |

- 3 Key new credentials to use this environment.
  - a. Click I am a community borrower.
  - b. Click Need help signing in?
  - c. Click Click here to reset password.
  - d. Skip the User ID field, enter your full email address in the example@domain.com field, and click Send.



e. **Open your email application**, wait for noreply memo to appear, and follow instructions.

**Enter your password in the New and Verify fields**. You can continue using your old library barcode number or choose s

| ExLibris   |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Create New Password  |  |  |  |  |  |  |
| Please enter new password twice.<br>New password must be at least 8<br>characters long |  |  |  |  |  |  |
| New password   |  |  |  |  |  |  |
| Verify password  |  |  |  |  |  |  |
| Send   |  |  |  |  |  |  |